# **SODETRA Group of Companies**

# (hereinafter referred to as "the Forwarder")

# **General Conditions**

# Application

All activities and any business undertaken or services performed by the Forwarder as freight forwarder, carrier, clearing agent as well as all additional and ancillary activities and services offered, undertaken and carried out shall exclusively be governed by these General Conditions (hereinafter called GC), unless they should be held contrary to the provisions of a mandatory

### **Activities of the Freight Forwarder**

A distinction is made between four fields of activity:

- The Forwarder as an Intermediary or Agent In this function the Forwarder acts purely as an intermediary or Agent. For the account of his customers, he concludes contracts with carriers, shipping lines, airlines, forwarders, customs agents, warehousing companies, stevedores and other logistics providers.
- The Forwarder as a Carrier In the cases listed below, and in no other the Forwarder has the status of a Carrier:

  - If he carries out transport orders with his own trucks and equipment. If he issues a transport document of his own containing a delivery undertaking, such as a through bill of lading (Multimodal Transport Document) etc.
- The Forwarder as a Provider of other services (customs clearance, 2.3 logistics, etc.)
  These may be directly or indirectly connected with transport, or
  - unconnected therewith

## Offers

Offers shall cease to be valid if not accepted within 30 days after being

### **Placing of Orders**

The order shall be transmitted to the Forwarder in writing or by electronic means. If it is transmitted orally or by telephone, the customer shall bear the risks of incorrect or incomplete transmission until the Forwarder has received

The order shall contain all the data required for carrying it out properly, such as information relating to goods subject to regulation (e.g. hazardous goods) and goods that require special handling.

The text of documents attached to the order shall not be deemed to constitute a part of the order, unless the customer expressly designates them

# Art. 7 (Examination)

The Forwarder shall carefully examine the orders placed with him; however, he shall not be obliged to verify the contents of transport containers or shipments, or to check weights or dimensions. If any ambiguities come to the notice of the Forwarder, he shall clarify them as soon as possible with the

# Art. 8 (Delivery times)

Guarantees of delivery times are in general excluded, unless agreed upon in advance and in writing. In such a case, they must at least state the latest time of delivery and the agreed surcharge to be paid by the customer.

# Art. 9 (Interest in delivery)

Agreements which set aside limits on the amount of liability must be in writing. The agreement must at least state the maximum amount of liability and the surcharge payable by the customer.

# Art. 10 (Origin marks)

If the true destination of the goods is not to be known to the consignor, or their origin to the consignee, the Forwarder must be informed of this in writing. The Forwarder shall remove the origin marks only if requested to do so in writing

- Art. 11 (Valuable & Perishable goods)
  11.1 The customer must designate valuable goods (goods that require special treatment as a result of their value) as such in his order.
- 11.2 Without limiting or affecting any other terms of these trading terms and conditions, goods (whether perishable or otherwise) in the care custody or control of the company may at the customer's expense be sold or disposed of by the company without notice to the customer,
  - sender, owner or consignee, if:
     such goods have begun to deteriorate or are likely to deteriorate;
  - such goods are insufficiently addressed or marked;
  - the customer cannot be identified;
  - the goods have not been collected or accepted by the customer or any other person after the expiration of 21 days from the company notifying the customer in writing to collect or accept such goods, provided that if the company has no address for the customer such notice period shall not be necessary, and payment or tender of the net proceeds, if any, of the sale thereof after deduction of those charges and expenses incurred by the company in respect thereof shall be equivalent to delivery of such goods.
- Should any amount owing by the customer to the company become due and payable and remain unpaid, the company shall be entitled and the customer hereby authorizes the company and without first obtaining an order of court, to sell all or any of the goods by public auction or on reasonable notice not exceeding 14 days by private treaty. The net proceeds of any such sale, after deducting therefrom all costs, charges and expenses incurred by the company, shall be applied in reduction or discharge as the case may be, of the customer's obligations to the company in respect of such goods without prejudice to the company's rights to recover from the customer any balance which may remain owing to the company after the exercise of such rights. Should the total amount collected by the company, after deducting therefrom all costs, charges and expenses incurred by the company in respect thereof, exceed the full amount of the customer's obligations to the company in respect of such goods, the company shall be obliged to refund such excess to the customer.



Art. 12 (First loading/last unloading)
Insofar as there are no agreements to the contrary, the first loading of the means of conveyance and the transport containers is the responsibility of the consignor, and the last unloading of the same is the responsibility of the consignee. If the driver assists in the first loading or last unloading, or performs this handling operation alone at the express request of the consignor or consignee, the driver shall be deemed auxiliary personnel of the consignor or consignee

### Art. 13 (Transport insurance)

The Forwarder shall arrange transport insurance only at the express written request of the customer. The function of the Forwarder is limited to the procurement of suitable transport insurance. If the instructions of the customer are simply to arrange for transport insurance, the Forwarder shall take out transport insurance «against all risks». If this is not possible, or if the desired extent of cover is not clear, the Forwarder shall clarify the matter with the customer.

## Art. 14 (Storage)

If the Forwarder accepts an order for the storage of goods, the regulations of the warehousing company used shall be deemed to constitute a part of the contract between the Forwarder and the customer.

### Art. 15 (Unforeseen intermediate storage)

If the consignee does not take delivery of the shipment at its destination, or if the shipment is held up in transit due to factors beyond the control of the Forwarder, it shall be placed in storage for the account of and at the risk of the customer. The Forwarder shall, as soon as possible, inform the customer (in all cases) and the transport insurer (if transport insurance has been taken out) of such unforeseen intermediate storage. The costs shall be paid by the customer as they accrue.

### Art. 16 (Cash-on-Delivery (C.O.D.))

The collection on delivery of the value of the goods is effected only on the written instructions of the customer. The goods are handed over only against an irrevocable bank confirmation in favour of the customer or a banker's certified check payable to the customer in the prescribed currency. The Forwarder is not liable for exchange-rate losses. A C.O.D. commission is charged to the customer for the handling of cash-on-delivery shipments.

Art. 17 (Additional charges and reimbursements)
The Forwarder is not liable for the incorrect charging of freight, customs duties, levies, etc. for which he is not himself responsible. On presentation of the appropriate vouchers, the customer is required to effect immediate payment of additional amounts for freight, customs duties, levies, etc. which were originally too low. The Forwarder shall immediately reimburse those entitled to freight, customs duties, levies, etc. which were originally excessive.

# Art. 18

The customer is liable for his own errors and omissions and for those of his sub-contractors, in particular in respect of all consequences arising from

- Packing which is not suitable for the requirements of the transport agreed upon
- Incorrect, inaccurate or missing information in the order, on the packing or on the goods for shipment, in particular for goods which, as a result of their characteristics, would be accepted for transport only under special conditions if at all, or whose handling is the subject of special regulations
- Absence or delayed submission of the necessary documents.

# Art. 19 (Basic Principle)

The Forwarder is liable to his customer for carefully carrying out the order.

# Art. 20 (Liability exclusions and Force majeure) The Forwarder shall in no circumstance be liable for any indirect loss or

consequential damages or expenses, such as loss of profit, loss of clients, penalties, claims for losses due to depreciation and conventional fines, exchange rate, fluctuations, increased levies or taxes by authorities for whatsoever reason. Irrespective, in which capacity the Forwarder may act or which kind of services may be performed under these GC, the Forwarder shall not be liable for whatsoever reason and be relieved of any liability if the loss or damage, property or financial damage has been caused by the following liability exemptions

- a) an act or omission of the Customer, a Contractor or any company or person acting on behalf of the Customer,
- b) failure, incompleteness and/or lack of compliance with legal information requirements, non-observance of provisions and necessary instructions in respect of security, safety and environmental provisions or Codes;
- handling, loading, stowage or unloading of the goods by the Customer or a person acting on his behalf;
- d) inherent vice of the goods;
- lack, insufficiency or defective condition of the packing of goods, containers or transport units;
- f) insufficiency or inadequacy of marks and/or numbers on the goods or
- g) war, strike, lockout, stoppage or restraint of labor, social disturbances and civil commotions;
- h) act of God
- i) fire, explosion and
- j) any incident or circumstance the Forwarder could not avoid by reasonable care and the consequences of which he was unable to foresee and prevent by the exercise of due diligence.

### Liability as an Intermediary or Agent (in accordance with Art. 2, No. 1) Art. 21 (Sub-contractors)

If sub-contractors (carriers, shipping lines, airlines, forwarders, customs agents, warehousing companies etc.) are employed, the Forwarder is liable only in respect of their careful selection and instruction. In the event of loss or damage for which a sub-contractor is responsible, the Forwarder shall assert the claim of the customer against the responsible party. At the wish of the customer, and insofar as this is expedient, the Forwarder shall proceed against the sub-contractor for the account and at the risk of the customer. The Forwarder shall be entitled to the payment of his expenses and to an appropriate commission. On request, the Forwarder shall assign his rights against the subcontractor to the customer

### Art. 22 Insurance

The company shall endeavor to effect any insurance the customer timeously and in writing instructs it to effect. Such insurance will be subject to such exceptions and conditions as may be imposed by the insurance company or underwriter taking the risk and the company shall not be obliged to obtain separate cover for any risks so excluded. Unless otherwise agreed in writing the company shall not be under any obligation to obtain separate insurance in respect of separate consignments but may insure all or any of such consignments under any open or general policy held by the company from time to time. Should any insurer dispute its liability in terms of any insurance policy in respect of any goods, the customer concerned shall have recourse against such insurer only and the company shall not have any responsibility or liability whatsoever in relation thereto notwithstanding that the premium paid on such policy may differ from the amount paid by the customer to the company in respect thereof. Insofar as the company agrees to arrange insurance the company acts solely as agent for and on behalf of the customer.

All handling, packing, loading, unloading, warehousing and transporting of goods by or on behalf of or at the request of the company are effected at the sole risk of the customer and/or the owner, and the customer indemnifies the company accordingly.

### Art. 24 (Limitation of liability)

The liability as a Forwarder or carrier or clearing agent is limited:

- In the case of loss of or damage to the goods, to not more than US \$ 0.5.- per kilo gross weight of the affected part of the shipment.
- In the case of losses due to delay, to the amount of the freight.
- In the case of property or financial damage with a maximum of US \$ 500.-The total liability of the Forwarder shall in no case exceed US \$ 5'000.- per claim, incident or occurrence

## Art. 25 (Expiry of liability)

The liability of the Forwarder expires at the point in time when the consignee or his representative takes receipt of the transported goods. However, the relevant time limits for bringing claims relating to hidden defects shall apply.

## Conditions of Payment

### Art. 26

Payment to the Forwarder is due upon invoicing. Interest as per local standards per month is chargeable as from the beginning of the month in which notice of default is given.

## Art. 27

The Forwarder is under no obligation to advance sums in payment of freight, customs duties, levies etc. He may require the customer to make advances payments in the appropriate currency. In respect of any such disbursement by the Forwarder, he shall be paid a commission and be reimbursed for exchange rate losses which are substantiated.

Upon delivery of a given shipment, the Forwarder may collect sums owing to him in respect of the same shipment.

If the customer instructs the Forwarder to collect freight, customs duties, levies etc. from the consignee of the goods or third parties, and if the relevant party cannot or will not make the payment demanded by the Forwarder, the customer shall be liable for same

# Right of Retention

# Art. 30

The Forwarder shall have a lien on the goods including bill of lading handed over to him or which otherwise come into his possession for the outstanding sums owed to him in respect of all business transactions with the customer. If payment has not been effected within a time limit set by the Forwarder with the threat to dispose of the goods, the Forwarder shall be free, without further formalities, to sell the relevant goods at the best obtainable price and the net proceeds applied in or towards satisfaction of the indebtedness

### Notification and Time Limitation of Claims Art. 31

Claims for apparent loss of or damage to the goods shall be reported by the Customer immediately upon delivery of the goods or performance of the services in writing to Forwarder or to the carrier by giving clear and detailed specific reserves in the transport document or delivery note. Claims for non-apparent loss of or damage to the goods shall be reported by the Customer in writing, at latest within 3 days after delivery, or in case of loss or non-delivery, misdelivery or delay from the date that the goods should have been delivered, or in case of international transportation as per mandatory applicable claims notification provisions of the international Transportation Conventions. Subject to compulsory provisions of the law, all claims against the Forwarder shall lapse after a period of nine months. The limitation period shall commence from the time of delivery of the goods, or in the event of destruction, loss or delay, on the day on which the goods should have been delivered. In the case of other services, the limitation period shall run from the day on which the service was provided or should have been provided.

# Place of Jurisdiction and Applicable Law

# Art. 33

All disputes arising out or in connection with the interpretation or application of the provisions of these General Conditions of the Forwarder shall exclusively be governed and construed in accordance with the applicable national transport law. The place of performance of the rights shall be the domicile of the Sodetra branch office, which has signed and executed the agreement. The Forwarder reserves the right to bring suit against the customer at his domicile or place of business.